

**Medical Emergencies – Communication: Public Safety 7777
 NYPD/FDNY 9-1-1**

Preparation: Become familiar with the location of college phones for notifying security and have your mobile phone available to call 9-1-1 for emergencies.

- 1) Stay Calm – Call for help before rendering any type of first aid
- 2) Dial 7777 from any campus phone to contact Public Safety and explain the location, the type of emergency (injury or illness), condition and number of victims.
- 3) Let the Public Safety Officer know of any safety hazards that may exist due to the emergency - chemical spill, fire, fumes, electrocution, etc.
- 4) Advise of the victim(s) condition:
 - Is the victim conscious?
 - Is the victim breathing?
 - Is the victim bleeding?
- 5) Please stay on the line unless asked to hang up.
- 6) Do not move the victim unless there is danger of further injury if they are not moved.
- 7) Render first aid or CPR only if you have been trained to do so.
- 8) Do not leave the victim(s) except to summon help.
- 9) Comfort the victim until Public Safety or first responders arrive.

Responding Public Safety Officers are trained in CPR, First Aid and the use of the college's Automated External Defibrillators (AED).

In all emergency medical situations, transportation to a hospital facility shall be made by FDNY EMS or other official emergency medical service. It is not recommended that sick or injured persons be transported by staff, students or other private individuals.

