Accommodation Letter Request Form

Accommodation Letter Request Forms are sent to your Professors after you have registered with the Office of Student Affairs. Please complete this form one week prior to the beginning of each semester, so that your Professors are notified in a timely manner. Students are encouraged to discuss the accommodations with their Professors. If you have any questions or concerns, please contact Anthony LaViscount at 646-758-7853 or anthony.laviscount@journalism.cuny.edu.

Student’s Name: __________________________________________________________
Student ID#: _____________________________________________________________
Student’s Email Address: ___________________________________________________

Please list all classes, sections, and Professor’s names below.

Class: _____________________ Section: ___________ Professor’s Name: ________________________
Class: _____________________ Section: ___________ Professor’s Name: ________________________
Class: _____________________ Section: ___________ Professor’s Name: ________________________
Class: _____________________ Section: ___________ Professor’s Name: ________________________

PLEASE PRINT AND SIGN YOUR NAME

_________________________________________________           ______________________
PRINT      DATE
_________________________________________________
SIGN

Semester and year: _________________