

Craig Newmark Graduate School of Journalism Flexible Grading Policy – Key Information

Financial Aid Advisors

- Students should seek guidance from financial aid if considering the CR/NCR option to discuss implications on meeting financial aid requirements (for example, some scholarships may require a minimum number of credits each semester to be taken for a letter grade.)
- GC Financial Aid, **Rebecca Dent** (rdent@gc.cuny.edu) Monday – Friday, 9am – 5pm

Academic/Program Advisors

- Students should seek guidance from academic advisors or major/program advisors, to consider implications of the CR/NCR option for specific courses relevant to future career, graduate or professional training requirements.
- Student Affairs, **Anthony LaViscount** (anthony.laviscourt@journalism.cuny.edu) Monday – Friday, 9am-5pm

Key Deadlines

- **LAST DAY TO WITHDRAW FROM COURSE WITH A GRADE OF W: 5/14/2020**
- **LAST DAY TO FILE FOR CREDIT/NO CREDIT OPTION:** 20 business days after the University's final grade submission deadline or the date of actual grade posting
- For information on the CR/NCR option, contact the **Office of Student Affairs** at (studentaffairs@journalism.cuny.edu) Monday – Friday, 9am-5pm and visit the Covid-19 webpage at <https://www.journalism.cuny.edu/covid-19-guidance/>

As part of The City University of New York's response to the COVID-19 pandemic, all students shall have the option to convert any or all of the (A-F) letter grades they earn in their classes, during the spring 2020, to Credit/No Credit grading.

[Complete Credit/No Credit Policy](#)

[Credit/No Credit FAQ](#)

Final grades at the Newmark J-School will be posted on/before **May 28, 2020**.

Students will have the option of adding the CR/NCR to any course until **June 25, 2020**.

Please speak with your Faculty Advisor, the Office of Financial Aid and/or the Office of Student Affairs should you have any questions regarding this policy.

Additional Information

- Before choosing this grading option for one or more of their classes, students will consult with their academic and financial aid advisors regarding potential

impact to their financial aid, licensure requirements, and graduate school admissions.

- Students will be able to make this decision up to 20 business days after the University's final grade submission deadline or the date of actual grade posting, whichever is later.
- A passing letter grade will convert to 'CR' with credit for the class being awarded, while a failing grade will convert to 'NC', with no credit awarded. Credit/No Credit grades will not impact the student's GPA.
- Students with Credit/No Credit grades will be able to transfer those courses across colleges within CUNY, per current policy.
- This policy will override all program-level grading policies currently in effect at CUNY institutions, including those related to courses within the major, pre-requisite courses, honors courses and maximum number of credits that a student can earn with Credit/No Credit grades.
- The grade glossary, attached to each transcript, will be updated to include a notation denoting that Spring 2020 grades, including CR or NC, were earned during a major disruption to instruction as a result of the COVID-19 pandemic.

This policy was approved by the CUNY Board of Trustees at their March 30, 2020 meeting. It is effective on April 1, 2020 and applies to all CUNY institutions except the School of Law and the School of Medicine, which will implement their own Pass/Fail policies to conform to norms in legal and medical education. The University Provost has discretion to extend this policy to future terms if indicated.