Petition For Waiver Or Substitution Of A Requirement

This form may be used to request exceptions to J-School academic requirements. The petition must be approved by the relevant area head and by the associate dean. A course waiver/substitution is not a waiver for credits needed to graduate. Students must fulfill all of the minimum credit requirements for the awarding of a degree.

To be completed by student:

Last Name
First Name
EMPLID

Cell/Contact Number

J-School email: @journalism.cuny.edu

Degree program: MA-Journalism _____ MA-Engagement Journalism_____

For what requirement are you petitioning?

Why do you want this requirement changed?

Signature  Date

To be completed by the area head:

Why do you support this petition?

Area head signature  Date

To be completed by the associate dean:

Approved  Not Approved

Associate Dean signature  Date